

# AGENDA

## INFORMATION MANAGEMENT WORKING GROUP

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### Monday, 3 November (10:45am to 12:30pm)

1. Data and associated issues [Sara/Luke, Vembu/Jeff, Liz/Ed]
  - a. Updates on existing measurements [Charlton]
  - b. Review of DODS implementation, maintenance and usage
  - c. CDL issues
    - i. Compliance
    - ii. Z interpolation
    - iii. Platform place description
    - iv. Fixed platform
    - v. Station status
    - vi. Z as a dimension variable
  - d. Time formats and time zones
  - e. Planned measurements
  
2. Data products and interfaces
  - a. Interfaces [Charlton, Chris, Claire]
    - i. Identifying the users and purpose of
    - ii. Layout
    - iii. Usability
    - iv. Testing
  - b. Merged data output [Harvey, Dwayne]
    - i. What next
    - ii. Policies
    - iii. Formats [Charlton, Jeremy]

### Monday, 3 November (2:15pm to 5:00pm)

3. Interfacing with external groups
4. Resources
  - a. Personnel requirements [Harvey, Dwayne]
    - i. Identify SEACOOS website representative
  - b. System requirements [Charlton]
    - i. Dedicated hardware
    - ii. Redundant systems

- iii. Archival [Dwayne]
  - 1. What do we archive
    - i. Data
    - ii. Model output
  - 2. How do we archive
  
- 5. QA/QC protocols for data and model output [Ed]
  - a. Liability
  - b. What do we QA/QC for
  - c. When do we do it
  - d. How do we do it
  
- 6. Metadata and data dictionaries
  - a. Data dictionaries [Liz]
  - b. Metadata [Dave]
  - c. XML
    - i. Embedding in netCDF [Jeremy]
    - ii. SensorML [Dave]
  
- 6. Appointment of website contact [Dwayne]
- 7. How to interface with external groups [Madilyn]
- 8. Focusing on next steps [Dwayne]